FedEx Express
Clearance Charges Dispute Notification Form

Please complete one form per Air Waybill Number.
In order for FedEx to process your request, please be sure to provide information for all required fields.

Contact Information

Contact Name *(required)* _____
Company Name _____
Street Address _____
City / State / Zip / Country _____
Contact Phone # *(required)* _____
Contact Fax # OR E-mail Address
(required) _____

Billing Information

Company Name _____
FedEx Account # _____
FedEx Invoice # _____

Shipment Information

Air Waybill / Tracking ID *(required)* _____
Ship Date _____
Entry # *(if known)* _____

If you are the disputing party, please indicate your relationship to the shipment.

You are the (*check only one please*): ___ Shipper ___ Consignee (recipient) ___ Third Party

Indicate reason for dispute *(required - check all that apply):*

____ Aircraft Parts
____ Antiques / Artwork
____ Classification (Harmonized Tariff Code)
____ Currency Conversion Error
____ Declared Value Error
____ GSP Eligible
____ MPF (Merchandise Processing Fee)
____ NAFTA
____ Personal / Gift / Religious Item(s)
____ Samples
____ VAT (Value Added Tax)
____ Warranty / Repair / Return Shipment
____ Other

Explanation of dispute. Use this space to explain why you disagree with these charges. For example: If you feel the classification is incorrect, please provide *both* the classification number (harmonized tariff code) being disputed *and* the classification number (harmonized tariff code) you feel should have been used. Explain your reason(s) in detail. Mail or fax this form to the address or the fax number given at the bottom of this form.

1. What is wrong with the entry?

2. What information should the entry reflect?

Signature _____ Date _____

You may mail your dispute to:
FedEx Express
Attention: Duty/Tax Invoice Adjustments
3865 Airways Blvd. Module F, Room F318
Memphis, TN 38116-5099

You may fax your dispute to:
1-800-901-2285

You may contact FedEx by calling:
1-800-622-1147 Prompt 5 then 1

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