



NON-RADIOACTIVE

2015 DG Acceptance Checklist

Tracking # _____

The continued offering of non-compliant dangerous goods packages may result in the embargo of your dangerous goods shipments by FedEx Express. Date _____

DIRECTIONS: Mark the appropriate box for each item to indicate if the shipment complies with the requirement.**ORM-D-AIR shipments are prohibited.** These shipments must be prepared using the IATA Dangerous Goods Regulations. [HM-215K]

- 1. DG shipment acceptable to destination location. [SRG] Y N
- 2. **Package** in good condition and **free of leakage, odor, or external damage.** [5.0.2.4.1] Y N
- 3. **023 air waybill** (IP1, IXF, ATA): Correct statements, as appropriate, in Handling Information box. [8.2.1] Y N N/A
- 4. Shipment not forbidden. [4.2] Y N
- 5. If A20 in blue pages, Keep Away From Heat label, declaration statement, and technical name when required per Appendix Tables C.1 or C.2. [7.2.4.5; 8.1.6.9.4 (f)] Y N N/A
- 6. **Shipper's declaration** included. [8.0.1.1] Y N

ON THE DECLARATION ONLY

Tracking number may be completed by Shipper or DG Specialist. Shipper must provide 3 copies in English and at least 2 copies with red hatchings. (FX-14)

- 7. **Shipper and Consignee name and full address.** For 023 shipments, shipper's address includes country name. [8.1.6.1; 8.1.6.2] Y N
- 8. **Shipper's Declaration prepared per FX-18** (does not apply to 023 shipments or shipments originating in U.S. territories or non-U.S. locations). Y N N/A
- 9. **Typewritten or computer-generated.** [FX-12] Y N
- 10. **Page of Pages.** [8.1.6.4] Y N
- 11. **Passenger and Cargo Aircraft or Cargo Aircraft Only** limitations indicated. [8.1.6.5] Y N
- 12. **Non-radioactive** indicated. [8.1.6.8] Y N
- 13. **UN or ID number** preceded by prefix "**UN**" or "**ID**". [8.1.6.9.1] Y N
- 14. **Proper Shipping Name**, including technical name in parentheses () or "SAMPLE" for ★ entries. **UN 2814** or **UN 2900**: Technical name in parentheses or "suspected category A infectious substance" in parentheses. [3.11.2; 4.1.2.1 (d); 8.1.6.9.1, Step 2] Y N
- 15. **Class or Division number(s)**, and when 1.4 indicated, Compatibility Group letter included (handwritten acceptable), matching Column C of 4.2. [8.1.6.9.1, Step 3] Y N
- 16. **Subsidiary risk(s)** in parentheses () immediately following class or division, matching Column C of 4.2. [8.1.6.9.1, Step 4] Y N N/A
- 17. **Packing Group** (e.g., I, II, or III), matching column E. If SAMPLE used as technical name, Shipper selects most restrictive packing group for Proper Shipping Name. [3.11.1; 8.1.6.9.1, Step 5] Y N N/A
- 18. **Number of packages and type of packaging** (e.g., 1 fibreboard box, 1 box fibreboard, or 1 4G fibreboard box). [8.1.6.9.2, Step 6] Y N
- 19. **Net quantity or gross weight** per package (in metric units), not exceeding Packing Instruction maximum per package. [8.1.6.9.2, Step 6 (a)] Y N
- 20. **Packing Instruction** (e.g., 361 or Y441). [8.1.6.9.3] Y N
- 21. If required by State or Operator variation, **Competent Authority** or **DOT-SP/E approval number** indicated on declaration and approval document attached when needed. [8.1.6.9.4, Step 9 (b)] Y N N/A
- 22. **"I declare that all of the applicable air transport requirements have been met"** statement. [8.1.6.12.2] Y N
- 23. **24-hour emergency response telephone number** if required by State or Operator variation. [2.8; USG-12] Y N N/A

- 24. **Name, title, place, date, and shipper's signature** (may be typewritten for U.S. domestic shipments, including U.S. territories). [8.1.4.1; 8.1.6.13-15] Y N
- 25. Shipper's same signature next to **amendments and alterations** (changes). [8.1.2.6] Y N N/A

ON THE PACKAGE ONLY

- 26. **Number and type of packaging** corresponds to declaration, large enough to support all markings, labels, documentation and none placed on bottom of package. FedEx branded packaging, including brown boxes, not used. [5.0.1.2; 5.0.2.4; FX-11] Y N
- 27. **Shipper and Consignee name and full address** marked on package. [7.1.4.1 (b)] Y N
- 28. **UN or ID number** preceded by prefix "**UN**" or "**ID**" and meets size requirements. [7.1.4.1 (a); 7.1.4.4] Y N
- 29. **Proper Shipping Name**, including technical name in parentheses () or "SAMPLE" for ★ entries. Technical name not required for UN 2814 or UN 2900. [7.1.4.1 (a); A140] Y N
- 30. **Package permitted** by Packing Instruction unless overpacked. [Section 5] Y N
- 31. **(H) packaging**: Package type code, performance rating (X, Y, Z) corresponds with Packing Group (I, II or III) unless further limited by Packing Instruction, Special Permit, or Special Provision and **does not exceed gross weight capacity** (not required for Overpack). Handwritten specification markings unacceptable. [6.0.4] Y N N/A
- 32. **More than one package**, net quantity or gross weight (G) as indicated in columns H, J, and L marked on package. Not applicable to ID 8000 or when contents are same UN#, PSN, packing group, and quantity. [7.1.4.1 (c)] Y N N/A
- 33. **Dry Ice**: Net weight marked on package in kilograms. [7.1.4.1 (d)] Y N N/A
- 34. **UN 3356**: Package marked with DOT31FP specification marking unless overpacked. [FX-13; USG-18] Y N N/A
- 35. **For U.S. domestic shipments, DOT-SP/E approval number** when required (including Puerto Rico). Y N N/A
- 36. **Primary hazard label(s)**, matching column D. **Hazard label on same surface as Proper Shipping Name marking when package dimensions are adequate.** [7.2.3; 7.2.6.2] Y N N/A
- 37. **Subsidiary risk label(s)**, matching column D, affixed on same surface of package near hazard label(s) when required. [7.2.3; 7.2.6.2] Y N N/A
- 38. **Cargo Aircraft Only label** when required must be affixed on same surface of package near hazard label(s). [7.2.4.2; 7.2.6.3] Y N N/A
- 39. **Markings and label(s)** meeting IATA specifications, correctly applied (not obscured or covering required markings); irrelevant markings/labels removed or obliterated. [7.1; 7.2] Y N
- 40. If **UN 3077** or **UN 3082**, the Environmentally hazard marking is required. [7.1.5.3] Y N N/A

LIMITED QUANTITY OR LTD QTY"Y" marking not more than 50% smaller than standard size may be used. [Figure 7.1.A] N/A

- 41. **Limited Quantity "Y" marking** on package when Y packing instruction used. [Figure 7.1.A] Y N
- 42. **Gross weight** of package must not exceed 30 kg (66 lb) unless Overpacked. [2.7.4.2] Y N



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EXPLOSIVES (CLASS 1)

N/A

43. If 023 air waybill, required by state variation (e.g. Singapore), or originating in a non-U.S. location, FedEx pre-approval required. [FX-01] Y N N/A
44. If required by State or Operator variation, approval attached and/or approval number indicated on declaration, or marked on outer package, or both. [8.1.6.9.4; USG-05; USG-16] For U.S., not required for ammunition, including Cartridges, Small Arms:
 - IHC, NSN or DOT-SP/E: Approval number on declaration and (when required) by Special Permit marked on package. Paperwork accompanies shipment. **OR**
 - CA, EX or FC: Approval number on declaration and/or package. Y N N/A
45. **Primary hazard label** for explosives includes Compatibility Group letter (may be handwritten). [7.2.3.3 (b)] Y N
46. **Net Explosive Mass** (NEQ, NEM, NEW, or NEC) shown on declaration. [8.1.6.9.2, Step 6 (i); Appendix A] Y N
47. **Packing Instruction 101**: Competent Authority statement on declaration. Y N N/A
48. **Fireworks 1.4G** or **Fireworks 1.4S**: Shipper on Fireworks Shipper Approval list. Y N N/A
49. **Fireworks** (UN 0336 or UN 0337): Declaration includes Classification reference by appropriate Competent Authority (e.g. GB/HSE123456, USA EX20091234, etc.). [8.1.6.11.5] Y N N/A

62. **U.S. domestic shipments (including Puerto Rico):** Packing Group I or II (except UN1230, Methanol), DOT-SP/E approval number indicated on declaration and marked on package. Copy of DOT-SP/E letter provided. [FX-02] Y N N/A

63. **U.S. domestic shipments (including Puerto Rico):** Net quantity or gross weight (in metric units) as allowed per DOT-SP/E. Y N N/A

64. Not used.

INFECTIOUS SUBSTANCES (DIVISION 6.2)

N/A

Labels may be reduced by 50%. [7.2.2.3.1]

65. **Name and telephone number of person responsible** for shipment on declaration and package. [7.1.4.1 (e); 8.1.6.11.4] Y N

66. "**H**" (package type code) Class 6.2" unless Overpacked. [6.5.3.1.2] Y N

ALL PACKED IN ONE

N/A

67. **Dangerous goods compatible**. [5.0.2.11(b); Table 9.3.A; *If to or from the U.S., must also comply with Title 49CFR 177.848*] Y N

68. "**All Packed in One**" and **packaging type** on declaration. [8.1.6.9.2, Step 6 (f)] Y N

69. When required, "**Q**" **value** (to one decimal place) shown on declaration and does not exceed 1.0. See 2.7.5.6 (e) and 5.0.2.11 (h) for exceptions. [2.7.5.6 (f); 8.1.6.9.2 (g)] Y N N/A

GASES (CLASS 2)

N/A

Labels of reduced size may be affixed to the shoulder of a compressed gas cylinder.

50. **Compressed Gas Cylinder** (outer package): Specification markings stamped, engraved or etched. [6.4.2.7.2; applicable packaging instruction] Y N N/A
51. **UN 1070, UN 2451, UN 3156 or UN 3157**: Rigid outer packaging and marked DOT31FP (unless Overpack). [FX-13; USG-18] Y N N/A
52. **UN 1072**: In ATA Specification 300/Category I container and DOT31FP (unless Overpack). [FX-13; USG-18] Y N N/A
53. **UN 1057 Lighters (excludes lighter refills)**: Approval number on declaration and marked on package. [USG-07] Y N N/A

Packing Instruction 202:

N/A

54. Required markings per PI202 and Cryogenic label. [7.1.4.1 (f); 7.2.4.3] Y N
55. "DO NOT DROP - HANDLE WITH CARE" on package. [7.1.4.1 (f)] Y N
56. "KEEP UPRIGHT" at 120-degree intervals around cylinder or on each side of package. [7.1.4.1 (f)] Y N
57. Two Package Orientation labels (Up Arrows). [7.1.4.1 (f)] Y N
58. Instructions to be followed in event of emergency, delay, or if shipment is unclaimed. [7.1.4.1 (f)] Y N

DANGEROUS WHEN WET (DIVISION 4.3)

N/A

PRIMARY OR SUBSIDIARY RISK

For international shipments destined to the U.S., HAL at FedEx staffed facility unless limited quantity.

59. **U.S. domestic shipments (including Puerto Rico):** DOT-SP/E approval number indicated on declaration and marked on package. Copy of DOT-SP/E letter provided. [FX-10] Y N N/A
60. **U.S. domestic shipments** (including Puerto Rico): Net quantity or gross weight (in metric units) as allowed per DOT-SP/E. Y N N/A

TOXICS (DIVISION 6.1) PRIMARY OR SUBSIDIARY RISK

N/A

61. **International shipments:** Packing Group I or II (except UN 1230, Methanol), package "V-rated." [FX-02] Y N N/A

OVERPACKS

N/A

70. **Dangerous goods compatible**. [5.0.1.5.1; Table 9.3.A; *If to or from the U.S., must also comply with Title 49CFR 177.848*] Y N

71. "**Overpack Used**" on declaration. [8.1.6.9.2, Step 7] Y N

72. "**Overpack**" on package when marking(s) and label(s) not visible. [7.1.7.1] Y N

73. When **different DG** are packed in **same Overpack** and require multiple hazard labels, labels adjacent to each other (not opposite side). [7.2.6.2.4] Y N N/A

74. **More than one Overpack used**, unique identification mark (tracking number may be used) and total quantity of DG by UN # (including unit of measure) on both declaration and package. [7.1.7.2; Figure 8.1.L and 8.1.M] Y N N/A

STATE & OPERATOR VARIATIONS

75. Complies with all other applicable **State and Operator variations**. [2.8] If USG-04, "RQ" is indicated before or after basic description on declaration when marked on the package; "RQ" is marked on package when on declaration. Y N

If there are any discrepancies indicated, your shipment cannot be transported by FedEx Express. In the U.S., this shipment is returned to the Shipper using DOT-SP 14691. In the U.S., call 1.800.GoFedEx and press "81" for assistance. For non-U.S. locations, please contact your local Customer Service representative.

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ACCEPTED REJECTED

Inspected By _____

Employee# _____

Shipper Contact Name _____

Shipper Contact Phone# _____